

**INDIAN COUNCIL FOR CULTURAL RELATIONS**  
**AZAD BHAVAN, 1 P ESTATE, NEW DELHI – 110 002**

**Indian Cultural Centre, São Paulo**  
**Monthly Report for the month of March 2019**

**1) India-based Staff**

S. No.	Name	Designation	Date of appointment	Duties/Remarks
1	Puja Kaushik	Director	3 <sup>rd</sup> September, 2018	To look into the overall working of the ICC.

**2)(a) Teaching Staff - IB**

S. No.	Name	Discipline	Date of appointment	Duties/Remarks
01	Sanjay Kumar	Yoga and Indian Culture (Hindi, Sanskrit and Vedic literature)	08.02.2018	Regular classes of Yoga and Indian culture, including lectures, classes and activities outside ICC.

**2)(b) Teaching Staff - Local**

S. No.	Name	Discipline	Date of contract entered upon	Duties/Remarks
01	Gyaneshree Karahe	Kathak	17.10.2011	02 dance classes per week, coordination of performances by students.
02	Silvana Pereira	Odissi	17.10.2011	02 dance classes per week, coordination of performances by students.
03	Iara Ananda	Bharata Natyam	17.10.2011	02 dance classes per week, coordination of performances by students.

**3) Local Staff**

S. No.	Name	Designation	Date of contract entered upon	Duties/Remarks
01	Rafael Espadine	Senior Assistant	04.08.2011	Administration and Cultural (events planning, management, publicity, translations, compering, preparation of documents, payments, archiving, library. etc.)



02	Simone Orth	Senior Assistant	16.11.2011	Administration and Cultural (events planning, management, publicity, mailing, preparation of documents, payments, archiving, library. etc.)
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**4) Contingency/Contractual staff**

S. No.	Name	Designation	Contract Period	Payment
01	M/S Bandeira Paulista (outsourced cleaning agency)  staff: Maria Isabel Jesus Reis	cleaner	20.11.2013	R\$ 3,326.07  Covers cleaning service, cleaning materials and substitute staff
02	M/S GR (outsourced security agency)  staff: Bruno Vicente da Matta	Security guard/receptionist	18.05.2016	R\$ 4,067.93  Covers services of security guard and substitute staff

**5) Budget/Expenditure/Remittance –**

S.No.	Annual approved budget	Remittance received during the quarter	Revenue generated through fee from students	Progressive Expenditure on ICC Budget on the last day of the month	Expenditure on Budget
01	22,000,000		Not applicable	24,073,495	966,127

**6) Outstanding Audit Para pertaining to ICCR Budget**

S.No.	Year of Audit Para	Details of Observation of Audit Para	Action taken by Mission/ICCR	Action required by ICCR (if any)	Remarks
1	Dec 15 to Jan 16	Para 7 1.3 Inadequate budgetary management and misclassification of expenditure	Detailed report sent to ICCR for ex post facto sanction	Reply from ICCR is still awaited	Periodic reminder sent
2	Dec 15 to Jan 16	Increase of cleaning charges without approval from the competent authority	Detailed report sent of ICCR for ex post facto sanction	Reply from ICCR is still awaited	Periodic reminders sent



3	June 2018 POM 16	Non Utilization of slots under ICCR scholarship Schemes	Interim response given to audit		
4	June 2018 POM 18	Failure of the Consulate to send a local employee on compulsory one month leave resulted in avoidable expenditure of R\$. 31,050.64 or Rs. 6.15 lakhs on account of vacation remuneration	Interim response given to audit		
5	June 2018 POM 19	Failure of the Consulate to send a local employee on compulsory one month leave resulted in avoidable expenditure of R\$. 20,584.76 or Rs. 4.26 lakhs on account of vacation remuneration	Interim response given to audit		
6	June 2018 POM 24	Non collection of receipts in India Cultural Centre	—		
7	June 2018 POM 25	Observation on Accession Register of Indian Cultural Centre	Interim response given to audit		Library accessioning work has started. A computerized database is being created based on the FORM GFR 18 rules.
8	June 2018 POM 27	Non adherence of guidelines by ICC for use of budgetary allocation under the head of Activities	Interim response given to audit		
9	June 2018 POM 28	Hiring of legal security guard without obtaining approval of the Ministry	Interim response given to audit		

**Plan of Activities:**

**7) Performing/Visual Art events by artistes/groups from India**

S.No.	Name of artiste/group	date	Venue	No. of audience	Details of local support	Expenditure incurred	Remarks/ Details of Honorarium
01							



**8) Performing/Visual Art events by local artistes/groups, lectures, movie screenings, workshops, etc.**

S.No.	Event	Date	Venue	No. of audience	Details of local support	Expenditure incurred	Remarks
1	Aisvara Yoga Session by Tathata Vrindham Brazil	11/03	SVCC-SP	25			
2	Brahma Kumaris lecture and Raja Yoga session	12/03	SVCC-SP	30			
3	Lec-demonstration: Kathak by Ganeshree Karahe	13/03	SVCC-SP	20			
4	Yoga Coach with yoga Shri Vivek Brasil	14/03	SVCC-SP	35			
5	Students' Day Celebration of Yoga students	15/03	SVCC-SP	150		R\$ 150 R\$ 600	
6	Bollywood Session: QUEEN	18/03	SVCC-SP	30			
7	Lecture-Demonstration:  The Dances of India (Know India Series) by Patricia Romano	19/03	SVCC-SP	25			
8	Aisvara Yoga Session by Tathata Vrindham Brazil	22/03	SVCC-SP	25			
9	Lecture-Demonstration:  The Art of Odissi by Silvana Duarte	25/03	SVCC-SP	20			
10	Lecture and yoga session: Yoga Shri Vivek by Jivan Vismay	26/03	SVCC-SP	40			
11	Lec-Dem Bharatanatyam	26/03	SVCC-SP	30			



12	Workshop: Bollywood Dance and Holi Celebration  by Gyaneshree Karahe	27/03	SVCC- SP	45			
13	Womens Day celebration  Panel discussion with immigrant women	28/03	SVCC- SP	20		R\$ 150	
14	Mindfulness session	29/03	SVCC- SP	20			
15	Vipassana session (Ecos da Paz)  by Newton Zimerman	29/03	SVCC- SP	20			
16	Cooking class: Potato Curry and Kachoris  by Mrs. Santosh	29/03	SVCC- SP	40		R\$ 250	

**9) Classes by Teachers (India-based and local)**

S. No.	Name/Discipline of Teacher	No. of classes at ICC (per month)	No. of students in the current month	No. of students in the previous month (approx.)	Remarks/ Reason for increase/ decrease
01	Odissi	08	15	15	
02	Bharatanatyam	08	14	14	
03	Kathak	08	05	05	
04	Yoga I (ending)	40	100	111	
05	Yoga I (new)	18  (12 this month)	88	-	Newly started batches
06	Yoga II (new)	16  (08 this month)	92	-	Newly started batches with students promoted from level I
07	Hindi	04	10	11	
08	Meditation	04	10	10	
09	Sanskrit	04	09	11	

**10) . Other activities by Teachers (India-based and local)**

S.No.	Name/ Discipline of Teacher	No. of performances	No. of performances by students	No. of workshops/	Fee charged	Total resource generated
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				lecture- demo		
01	Yoga Teacher	Fortnightly classes for prison functionaries	20		-	
02	Yoga Teacher	Regular classes at the male prison	25/30		-	

#### 11) Outreach activities

S.No.	Nature of Activity (class/performance/workshop/exhibition/lecture etc.)	Venue/city	No. of guests/ Participants/ students	Organizer/ Partner of the event	Remarks/level of support extended/received
01	Exhibition on India at Trans America Hotel	Trans America Hotel, Sao Paulo	70	Trans America Hotel	Material for the exhibition and other publicity material about India

#### 12) Academic Interaction

S.No.	Nature of Activity (seminar/Conference/lecture/interaction etc.)	Venue/city	No. of guests/ Participants/ students	Partner institution/ university	Remarks/level of support extended/received
01	Met Prof. Laura, University of Sao Paulo for collaboration with the University and discuss the idea about setting up India Corner. The re-initiation of Hindi classes discussed.	University of Sao Paulo	4	University of Sao Paulo	Support to organise and India Event on 22 <sup>nd</sup> May. Gandhi Exhibition and event to be organised in 2 <sup>nd</sup> September. Hindi classes starting from 23 <sup>rd</sup> April.
02	Met Marcio Chikusa, Projects Head, Unibes Cultural, Sao Paulo to discuss areas of collaboration.	Unibes, Cultural centre	4	Unibes	Support to start Yoga, Cooking, summer workshops and other classes at Unibes.

#### 13) Presence in the social media

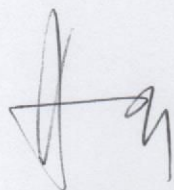


S.No.	Type of social Media (Website, Facebook, Twitter, Instagram, YouTube, local social media network)	No. of posts	No. of likes/visitors	No. of comments	Remarks
01	Facebook	20	1,947	131	-

#### 14) General Remarks/Suggestions/New Initiatives

The local dance teachers have been phased out and we are getting repeated requests to restart the classes. We have sent mails to ICCR suggesting ways to start the classes or to send India based teachers. We are waiting for approvals and response to our mails without which we cannot take any decision. Approvals for the dance and music teachers is awaited and this affecting the activities of the centre.

Seen and approved by HoP



*Puja Kaushik*  
4.4.2019  
(Puja Kaushik)  
Director, ICC

4.4.2019

*Anil Kumar Chaudhary*  
Acting Consul General  
(Anil Kumar Chaudhary)  
Consul (Hoc & Cons)  
Consulate General of India  
São Paulo

*Consul General*



**INDIAN COUNCIL FOR CULTURAL RELATIONS**  
**AZAD BHAVAN, I P ESTATE, NEW DELHI – 110 002**

Indian Cultural Centre, São Paulo  
Monthly Report by the IB Teacher for the month of March 2019

**PART A**  
*(to be filled-in by the Teacher)*

- 1) **Name of the Teacher & Discipline:** Mr Sanjay Kumar -Yoga/Hindi/Sanskrit
- 2) **Tenure/Contract Period:** Two (2) years
- 3) **Name & Designation of Reporting Officer:** Puja Kaushik (Director)

**4) Classes at ICC/Mission**

No. of classes at ICC	No. of teaching hours	No. of batches	Age group of students	No. of students	No. of students in the preceding month	Reason for increase/decrease in the current month
18	18	Yoga I: 03	Adults from 20 to 70 y. o.	Approx. 88	new	-
16	16	Yoga II: 04		Approx. 96	new	-
02	02	Yoga Training (SAP): 01		Approx. 25	Approx. 25	-
04	04	Hindi: 01		Approx. 10	Approx. 10	-
04	04	Sanskrit: 01		Approx. 10	Approx. 10	-
04	04	Meditation: 01		Approx. 10	Approx. 10	-

**5) Classes at other venues**

Venue	No. of classes & duration per month	No. of students	Age group of students	No. of students in the preceding month	Reason for increase/decrease in the current month
CDP II (Provisory Prison Unity of São Paulo)	Fortnight classes scheduled as per availability of the unity	20	adults	20	-

**6) Achievements by students**

S.No.	Name of the student	Achievement	Remarks
01	Edson M. Costa	Top ranking in yoga exams	

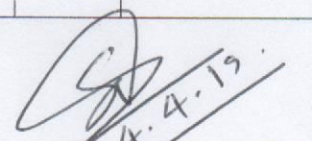


02	Kanchan Mishra	Top ranking in yoga exams	
03	Fernanda C. Oliveira	Top ranking in yoga exams	
04	Giovana Carla Flamino	Top ranking in yoga exams	
05	Fátima Vasco	Top ranking in yoga exams	
06	Bruno Brigatto	Performed on Students Day	
07	Claudio Azevedo Candido	Performed on Students Day	
08	Cleber Masine	Performed on Students Day	
09	Edson Costa	Performed on Students Day	
10	Edson Maciel	Performed on Students Day	
11	Fabiana Servilha	Performed on Students Day	
12	Fatima Vasco	Performed on Students Day	
13	Fernanda Costa	Performed on Students Day	
14	Caio Reis	Performed on Students Day	
15	Camila Machado	Performed on Students Day	
16	Carla Santos	Performed on Students Day	
17	Jessica Aguiar	Performed on Students Day	
18	Juliana Laterza	Performed on Students Day	
19	Larissa Santos	Performed on Students Day	
20	Larissa Spada	Performed on Students Day	
21	Luiz Alberto	Performed on Students Day	
22	Luiza Braga	Performed on Students Day	
23	Marcia Oliveira	Performed on Students Day	
24	Maitê Coelho	Performed on Students Day	
25	Mercelo Peri	Performed on Students Day	
26	Raquel Guedes Costa	Performed on Students Day	
27	Ricardo Cruz	Performed on Students Day	
28	Simone Siman	Performed on Students Day	
29	Yasmin Branco	Performed on Students Day	

**7) Other Activities by Teacher**

S.No.	Activity (workshop/ lecture/TV interview/Performance/official duty etc.	Venue/ City	Number of participants/ guests/ audience	Chief Guest	Remarks/Outcome
01	Training to SAP	SVCC-SP	25/30		Forthnight training to Security Agents of Prisons of State of São Paulo
02	Lecture and coordination of demonstrations by students during the students day on 15 <sup>th</sup> March.	SVCC-SP	150		

**8) Any other information/Suggestion**

  
 18.4.19  
 (Sanjay Kumar - TIC)

**PART B**

(to be filled-in by the Reporting Officer of the level of Second Secretary or above)



- 1) General Remarks about the performance of the Teacher: Mr. Sanjay is a hard-working sincere person continues to motivate and inspire students to make Yoga a part of their daily lives. He is initiating to start a fresh batch of students with specific practices to improve mental health and diabetes.  
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- 2) Any short-coming in the conduct and performance of the Teacher:  
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- 3) Special achievement during the month: The training of the students for the students day performance was very well received. Extra effort was made to prepare the students for this performance.  
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- 4) Recommendations/suggestions to enhance the utility of the Teacher: Discussions are on to have permanent Yoga classes outside the centre, preferably with the MNC's and government sector to get more participation and exposure. Regular classes on Vedic Literature is also planned in the coming months.

Certified that the information provided by the Teacher in his/her Monthly Report for the month of March 2019 is correct entirely.

*Puja Kaushik*  
*4.4.2019*

(Signature/Name/Designation)  
Puja Kaushik  
Director, SVCC, Sao Paulo